

The West Virginia Humanities Council Request for Travel and Per Diem Reimbursement

<u>Date</u>	<u>Purpose</u>	<u>Destination</u>	<u>Car Mileage</u>	<u>Plane, etc.</u>	<u>Lodging</u>	<u>Meals</u>	<u>Total</u>
	<input type="checkbox"/> Administrative <input type="checkbox"/> Program Development <input type="checkbox"/> Board Meeting <input type="checkbox"/> Fundraising <input type="checkbox"/> Grants	From: To: <input type="checkbox"/> Round Trip <input type="checkbox"/> One Way	_____ x \$.405			B=\$ _____ L=\$ _____ D=\$ _____	
	<input type="checkbox"/> Administrative <input type="checkbox"/> Program Development <input type="checkbox"/> Board Meeting <input type="checkbox"/> Fundraising <input type="checkbox"/> Grants	From: To: <input type="checkbox"/> Round Trip <input type="checkbox"/> One Way	_____ x \$.405			B=\$ _____ L=\$ _____ D=\$ _____	
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Name _____

Address (if check is to be mailed) _____

Signature _____
