

Section I

FACULTY MERIT FOUNDATION OF WEST VIRGINIA, INC.

Professor of the Year Nomination Form

To be eligible for consideration the nominee must be associated with one of the public or nonprofit degree-granting colleges or universities in West Virginia, be a full-time employee of the nominating institution for a minimum of five consecutive years, hold academic rank of assistant professor or higher, preferably earning a terminal degree, and devote a majority of work time in teaching students. **All nominations must be approved and signed by the president of the college or university, or the chief academic officer.** Accurate and complete submission of this form is the responsibility of the individual making the nomination. Where additional space is needed, please attach another sheet.

The completed form must be submitted (or postmarked) no later than November 4, 2011 to:

**Faculty Merit Foundation of West Virginia, Inc.
c/o West Virginia Humanities Council
1310 Kanawha Boulevard East
Charleston, WV 25301**

Please do not staple or bind the forms or supporting documents.

This nomination is for the following faculty member:

Name: _____

Institution: _____

Department: _____

Rank: _____

Home Address: _____

Work Telephone: _____ **Home Telephone:** _____

Email Address: _____

*** **Name & Title of Nominator:** _____

Address of Nominator: _____

Daytime Phone Number: _____ **Email:** _____

*** **University/College President's Name:** _____
(Or the appropriate academic officer)

University/College President's Signature: _____
(Or the appropriate academic officer)

Mailing Address: _____

Section II

FACULTY MERIT FOUNDATION OF WEST VIRGINIA, INC.

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Nominee Resume Information

Part A -- Personal Information – (Optional)

1. Place of Birth: _____
2. Name of Spouse (if any): _____
3. Names & Ages of Children (if any): _____
4. Hobbies & Special Interests: _____

Part B -- Professional Experience

<u>Employer Name</u>	<u>Position Title</u>	<u>Years in Position</u>
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Section II (continued)

FACULTY MERIT FOUNDATION OF WEST VIRGINIA, INC.

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Part C -- Post Secondary Education

<u>Degree or Other Award</u>	<u>Year Received</u>	<u>Major or Area(s) of Study</u>	<u>Name of Ed. Institution</u>
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Part D -- Awards and Recognitions

<u>Name & Nature of Award or Recognition</u>	<u>Year Received</u>	<u>Organization Making the Award</u>
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Part E -- Organization Memberships

<u>Organization Name</u>	<u>Years of Membership</u>	<u>Offices Held</u>
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Section III

FACULTY MERIT FOUNDATION OF WEST VIRGINIA, INC.

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Part A -- Classroom Teaching

(1) Current Semester

<u>Name of Course</u>	<u>No. Students</u>	<u>Course Level</u>	<u>No. Credit Hours</u>
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(2) Most Recent Previous Semester

<u>Name of Course</u>	<u>No. Students</u>	<u>Course Level</u>	<u>No. Credit Hours</u>
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Section III (continued)

FACULTY MERIT FOUNDATION OF WEST VIRGINIA, INC.

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Part B -- Student Counseling

Indicate such information as number of students assigned for academic counseling, student office hours kept, student organization sponsorship work and any other information relative to direct involvement with students outside the classroom.

Part C – Teaching at Current Institution

One point for each 5 years of teaching at the current institution, maximum of 5 points.

Section III (continued)

Faculty Merit Foundation of West Virginia, Inc.

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Part D – Institution & Community Volunteer Activities

Name of Committee,
Task Force, etc.

Years of Active
Involvement

Specific
Responsibilities

Section III (continued)

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Part E -- Organized Research and Publications

Include only projects that were specifically funded and approved by the college or university and/or resulted in a significant publication. Be selective. Describe very briefly the nature of the research, the specific results and the larger contribution of the project to the particular field of knowledge.

Section IV

Statements of Recommendation

At least three, and no more than five, signed statements of recommendation are to be submitted with each nomination. One recommendation must be from the individual making the nomination and one must be from a former student (preferably, one who has graduated). Each statement should be no longer than a single-spaced page and should be as specific as possible concerning how the nominee has excelled in "...outstanding innovation, creativity in teaching and professional leadership." Include the statements of recommendation with this completed form.

Section V

FACULTY MERIT FOUNDATION OF WEST VIRGINIA, INC.

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Nominee Statement

Secure from the nominee, and include with this completed Nomination Form, a typed statement of **not more than 1,000 words double-spaced**, in response to the following question:

Who or what motivated you to become an educator?

Where possible, the nominee should validate the statement with examples from a personal experience and with examples from good teachers they know.